

WRIGHT PROPERTY MANAGEMENT SERVICES

1803 Central Avenue McKinleyville, CA 95519

Broker ID 02247403 www.wrightmanages.com

Phone (707) 839-5302 Fax (707) 839-5307 Email: wmsrentals@att.net

APPLICATION TO RENT PROPERTY AT: _____

Applicant is completing Application as (circle one): TENANT // TENANT W/CO-TENANT(S) // ADD-ON TENANT

Name(s) of Co-applicant(s): _____

PERSONAL INFORMATION

Date: _____ Interviewed By: _____ Copy of Photo Identification(s): _____

Applicant: _____ Telephone# _____

Social Sec. No. _____ Driver's License No. _____ Date of Birth ____ / ____ / ____

Present Address: _____

City: _____ State: _____ Zip: _____

Prior Address: _____

City: _____ State: _____ Zip: _____

How long have you lived at your present address? _____ Previous address? _____

Name of Current Landlord: _____ Telephone No.: _____

Name of Previous Landlord: _____ Telephone No.: _____

Current Employer: _____ Position: _____

How long: _____ Monthly Gross Income: _____ Telephone.: _____

How many will be living in this unit? Adults: _____ Children: _____ Pets: _____ Description of Pets: _____

Renter's Liability Insurance Policy is required for all tenant's with dogs or large (over 10 gallons) fish tanks.

SPOUSE INFORMATION

Co-Applicant: _____ Telephone# _____

Social Sec. No.: _____ Driver's License No.: _____ Date of Birth ____ / ____ / ____

Prior Address: _____

City: _____ State: _____ Zip: _____

How long did you live at your prior address? _____ Dates: _____

Name of Prior Landlord: _____ Telephone No.: _____

Current Employer: _____ Position: _____

How long? _____ Monthly Gross Income: _____ Telephone: _____

CONTINUED ON REVERSE SIDE

BANK INFORMATION

Bank Name: _____ Telephone: _____

Address: _____

OTHER SOURCES OF INCOME

(Student loans, Financial Aid, Parents, Etc.) Please provide proof—it must be verifiable to qualify as income)

PERSONAL REFERENCES

Name	Relationship/ How Long	Telephone
_____	_____	_____
_____	_____	_____
_____	_____	_____

OTHER INFORMATION

Number of vehicle(s) (including company cars) _____

Make/Model _____ Year _____ Color _____ Tag No. _____ State _____

Make/Model _____ Year _____ Color _____ Tag No. _____ State _____

Make/Model _____ Year _____ Color _____ Tag No. _____ State _____

HAVE YOU EVER:

Filed for bankruptcy ☐ Yes ☐ No If yes, when? _____

Been served an eviction notice or been asked to vacate a property you were renting? Yes ☐ No ☐

Willfully or intentionally refused to pay rent when due? Yes ☐ No ☐ If yes, when? _____

Application Process is as follows:

1. Submit application with supporting documentation including a current credit report.
2. Upon brief pre-screening; you may be scheduled to view property, if it is vacant. We do not show occupied units.
3. Full background check is completed.

You must state on your application which property you are applying for; you may list more than one property.

Applications will not be processed/considered unless they are complete and identify properties of interest.

If we cannot verify your monthly income by calling your employer, then we will need a copy of one or more of the following:

1. Check stub
2. Payment voucher
3. Bank statement
4. Grant or financial aid letter or notice
5. If self-employed previous year tax return, or other financial verification forms such as a 1099.

****Our income to rent ratio is 3 to 1.** This means that the total monthly pre-tax income of all applicants must be equal to or greater than three times the monthly rental rate. If the total pre-tax income is less than this, a co-signer will be required. **If your income, credit and/or rental history do not meet the standard qualifying criteria then a co-signer (personal guarantee of rent form) may be requested.**

ACKNOWLEDGEMENT

The undersigned applicant understands that **Wright Property Management Services** is the leasing agent and representative for the owner/landlord and that the owner/landlord will pay the leasing agent's fees. The undersigned acknowledges that this written notice was received prior to the undersigned receiving a lease agreement.

I/We declare the foregoing information is true and correct and I/We hereby authorize you to conduct an employment and credit check and to verify our references. It is understood that this application becomes the property of Wright Property Management Services once it is submitted and will not be returned to applicant.

Applicant's Signature _____ Date _____

Co-Applicant's Signature _____ Date _____